



**Minutes of Tamahere Community Committee Meeting at  
Tamahere Community Centre, 7.30pm on Tuesday 5<sup>th</sup> August 2025**

**Present:** (26)

**TCC:** Charles Fletcher (Chair), Janis Swan, Lyn Harris, Bevin Coley, Buddy Annals, Anne Cao-Oulton

**WDC:** Cr Crystal Beavis, Cr Mike Keir, Geoff King, Mayor Jacqui Church, CEO Craig Hobbs

**Tamahere Lions:** Sue Fookes

**Tamahere Forum:** Scott Mathias

**Community:** Maggie Wilcock, Sue Robertson, Cindy Jacobs, Aksel Bech, Medihah Bardsley, Janette Chynoweth, Peter Mayall, Gurpreet Bassan, Lauren McLean, Gordon Pond, Don Law, Andrew Mowbray, Aksel Bech

1. **Apologies:** Jane Manson, Peter Nation, Russell Gibbs, Leo Koppens

**Motion:** Apologies be accepted

**Moved:** Lyn Harris    **Seconded:** Bevin Coley    **All in Favour**

2. **Confirmation of Minutes** of meeting held 1<sup>st</sup> July 2025.

**Motion:** Minutes of the meeting held 1 July 2025 are approved.

**Moved:** Janis Swan    **Seconded:** Anne Cao – Oulton    **All in Favour**

3. **Matters arising (not on this agenda):** Nil

4. **Correspondence (July 2025)** (59 in | 42 out) - *circulated by email prior to meeting*

**Motion:** Correspondence is accepted.

**Moved:** Lyn Harris    **Seconded:** Janis Swan    **All in Favour**

**5. Local Council Elections**

The voting period for the Local Government elections is from 9 Sept to 11 Oct 2025 and the last day to enrol to vote is Friday 10 October 2025.

We are voting for:

Mayor for Waikato District Council – 2 candidates for 1 position

WDC Councillors for Tamahere-Woodlands Ward - 6 candidates for 2 positions

Waikato Regional Council councillors - 5 candidates for 2 positions

We propose two “meet the candidates” meetings for Tamahere residents:

- Wednesday 10<sup>th</sup> September 4.00pm – 6.00pm where candidates introduce themselves and explain why we should vote for them.

- Saturday 20<sup>th</sup> September 11.00am – 1.30pm where candidates can sit & chat with people on a Q & A basis. This is the same date as the monthly St Stephen's Market Day at Tamahere.

**Venue** can be the Downstairs meeting room & foyer space at the Tamahere Community Centre.

- **Action:** Lyn to check with Jane as to whether there is space at the market for a voting booth.
- **Action:** Lyn to check with Gaylene Kanawa as to whether a mobile voting booth could be stationed at the market on market day (9.00am – 1.00pm).
- **Action:** Tamahere Forum to add a link to electoral details on the Waikato District web site and Waikato Regional website.
- **Action:** Lyn to contact Waikato Regional Council and Waikato District Council to let them know about the "meet the Candidate" events.

**Motion:** TCC is to organize two events to meet the candidates standing for Waikato District Mayor, Tamahere-Woodlands Councillors (WDC) and Waikato Regional Council (Waikato) on

- Wednesday 10<sup>th</sup> September 4.00pm – 6.00pm and
- Saturday 20<sup>th</sup> September 11.00am – 1.30pm.

Both events are to be held in the downstairs meeting room & foyer of the Tamahere Community Centre.

**Moved:** Charles Fletcher

**Seconded:** Janis Swan

**All in Favour**

#### 6. **Birchwood Lane Survey response (resident survey)**

Andrew Mowbray was present to explain and discuss this issue. The result of 300 responses was distributed on 28 July and made available to Council. **NOTE:** The WDC is arranging to run its own survey this month and will address us with its findings and comments at our next meeting. Andrew advised:

- An effort was made to make the survey as impartial as possible. There were some residents who did not feel comfortable answering the questions as they felt that the questions were too leading.
- Due to the high number of traffic movements on Birchwood Lane it should be categorized as a primary Collector Road and therefore upgraded.
- Not all respondents live on Birchwood Lane, but virtually all respondents were users of Birchwood Lane for their preferred route to Hamilton.
- Road markings – these need to be removed as soon as possible as they are resulting in dangerous encounters.

**Action:** Geoff King will follow up on the paint removal from Birchwood Lane road surface.

#### 7. **WDC Service Delivery – Tamahere Community Committee Issues Report** - Report circulated prior to the meeting by Geoff King and accepted as read.

- *TMRT Trail & Bridges:* The costs outlined in the report reflect estimates only and contain large contingencies.
  - TCC would like to see a map of the planned walkway from 202 Matangi Road through to the gully system.

**Action:** Maggie will provide photos in advance for circulation.

A TMRT trustee is invited to attend our next TCC meeting.

- *Tamahere Reserve:* The contractor damaged portions of the boardwalk while felling the pine trees. Leo (TMRT), Charles (TCC) and Stephanie (WDC) had a site meeting last week. WDC agrees that the damaged boardwalk be replaced. WDC to check its contract to determine if the contractor is liable to pay for remediation work.
- *Concept Plan for the Tamahere Reserve:* Megan May is progressing the development of this Reserve Concept Plan, with Boffa Miskell engaged. TCC would like to have input into the "Scope of Works" being developed by Council for Boffa Miskell before the consultation process starts.
- *CCTV update:* WDC is looking for the final safety plan and other details from Alltech. Charles has been talking with the contractor who was seeking advice on the location of a pole to mount the cameras at the toilet block location
  - The pole will be erected at least 2 meters away from the toilet blocks, between the existing toilet block and the carpark.
- *Toilets:* Geoff confirmed that no architect would be engaged to provide a preliminary design as it will be the same as the existing toilet block. A drawing of the proposed toilet block would be appreciated to understand its proximity to the existing block.

**Motion:** WDC Service Delivery Report be received.

**Moved:** Charles Fletcher

**Seconded:** Buddy Annals

**All in favour**

## 8. Councillors' Report

Report circulated by Crystal and accepted as read.

- **Rubbish Bag Stickers:** Clarification is requested as to how long the 2 x blue stickers will be accepted rather than the pink stickers that are not yet available.
  - **Action:** Geoff King will confirm.
  - Residents can also refer to the WDC website – Bins, pre-paid rubbish stickers and tags.
- **Mailbox thefts:** This is not a Council issue. TCC will followed up on this by contacting both the NZ Police and NZ Post.
  - The Police Intelligence Unit is gathered information of each incident reported to the NZ Police from each 111 or 105 call. For this to happen people are encouraged to ring either 105 (if the theft is not currently occurring) or 111 (if the thieves are in-action).
  - **Action:** Charles to send emails to NZ Police and NZ Post

**Motion:** Councilors' report be received.

**Moved:** Lyn Harris

**Seconded:** Anne Cao-Oulton

**All in favour**

## 9. Tamahere Reserve and community consultation

As part of the development of the Reserve Concept Plan, it is important to gain wide community input to maximize the benefits of this reserve and have it correctly classified so as to exploit those benefits:

- Further community discussion is required for the possible uses for the Reserve. Suggestions include (but are not limited to):
  - Off-leash dog park (important for dog socialization)
  - Dog training facility for owners and dogs
  - Community Garden
  - Men's shed (or similar) – utilizing the old Regal truck-wash infrastructure.
- This is a great opportunity for the communities of Tamahere and Matangi to think how this area could be repurposed (flat land area) and to enhance the gully system and its ongoing restoration.

## 10. Blueprint plan Update & NZTA Southern Links update

Charles explained that Council has been using the local ward blueprint as the source to identify LTP priorities and funding allocation. It seems that this is being replaced by the proposed new community plans but there is no clarity how this works. TCC will rewrite its Blueprint Plan (it can be adapted to become a Community Plan) because almost all of what has been set out in our current/past plans are now completed.

Blueprint: A workshop has been proposed to initiate this project. Interest has been expressed by Sue Roberston, Maggie Wilcock, Jane Manson, Lyn Harris, Don Law, Ali Nation (volunteered by Peter) & Maninder Singh to take part.

- The objective is to think of Tamahere needs over the next 30+ years.
- Blueprint versus Community Plan: TCC needs clarification from Council to ensure the community's needs are fed into the LTP

**Action:** A date for the first meeting will be organized for later this month. Through the Forum we are to invite suggestions from Tamahere residents.

NZTA Southern Links: TCC is attending a follow-up meeting with NZTA on **Monday 11 August**. A post meeting report will be distributed.

## 11. Reports

- **WDC LTP 2025-2034**  
Funding Updates: A new accounting system is being implemented at WDC. Hopefully this will clarify how funds are carried over from one planning period to the next. These approved but unspent funds have not been clearly visible in the Councils published records.
- **Civil Defence:** Cr Beavis has written an article for the Tamahere Forum outlining the volunteers required to complete the plan for our area. We want to keep the plan up to date and relevant with contacts being kept updated and maintained through the district to maintain the structure of the planned response.
- **Predator Free Tamahere (PFT):** Alison Ewing has provided a report for this month (circulated and taken as read). Amazing cake! A great way to celebrate 9,000 dead pests in our area. Great effort.

- **Tamahere Lions:**
  - *Playground Shade Project:* All funding applications for this project need Council support as the playground is on Council land.
  - *Lions Market:* This event is held every 2 months. The next market is this weekend – 9<sup>th</sup> August.
  - *Tamahere Lions 10-year celebration:* A community celebration is being planned. The preference was to hold a community get-together in the Piazza with food trucks & entertainment, but Council rules are making this a challenge. Cr Beavis supports this initiative and is working with Tamahere Lions to assist in making it work.

**Action:** Charles will connect with Craig Hobbs to help streamline this process.
- **Tamahere Mangaone Restoration Trust (TMRT):** Russell's written report was circulated prior to the meeting and is taken as read.
  - Refer to Geoff King's report for further details.
  - Cr Keir is really impressed by the work/progress TMRT has made in the gully system. TMRT has made an enormous difference with the targeted rate.
  - We discussed a need for all committee members to visit the Bilsthorpe project as a work in progress either individually or as a committee together in the next few weeks.

**Action:** Committee members are urged to visit the TMRT Bilsthorpe restoration work along the Mangaharakeke Stream, from the Allan Turner walkway bridge (joining Woodcock Road and Fuchsia Lane) back towards the expressway on the land behind Bilsthorpe Lane. There is an access point at the end of Bilsthorpe Lane but be aware that private property interests must be respected.
- **Tamahere Model Country School (TMCS):** Report circulated by Buddy and taken as read.
  - The board would be keen to hear from anyone interested in supporting the car park potholes project with funds (& possibly naming rights!)
  - *Important dates:* Cross Country is 15 August (9.45am start)
  - Tamahere Winter Gala Ball is Saturday 16 August & is to be held at the Hamilton Garden Pavilion – all welcome with tickets available from the school office.
  - Board elections are Wednesday 10 September.
- **Tamahere St Stephens Church:**
  - Next Market Day – Saturday 16<sup>th</sup> August 2025
- **Tamahere Forum Update:**
  - Please email Scott with local information at: [scott@omnimedia.co.nz](mailto:scott@omnimedia.co.nz)
  - TCC has been granted \$5,000/year for two years via the Blueprint application for funding for the continuation of Tamahere Forum, in addition to the LTP allocation of \$5,000/year. We would like to thank Cr Beavis for her support.

**Action:** TCC to send a letter of thanks to the Council.

**Motion:** All of the above reports be received

**Moved:** Charles Fletcher

**Seconded:** Bevin Coley **All in favour**

## 12. Submissions

- *Neighbourhood Park & Sports Park Reserve Management Plans:* The hearing of TCC's Submissions were completed today. This was a helpful hearing, and Charles was able to talk to council staff to gain a greater understanding of what is happening behind the scenes. We submitted on the Tamahere Village Park, Te Awa Recreation Reserve and the Matangi Recreation Reserve.  
We are encouraging a comprehensive plan for the Matangi Recreation Reserve in consultation with Matangi Community Committee and the Tawhare Marae.
- **WDC** – refer <https://www.waikatodistrict.govt.nz/say-it>
- **WRC** – refer <https://yourvoicematters.waikatoregion.govt.nz>

13. **Other Business:** Lighting at an exercise station in Tamahere Village Park – those are most likely to benefit from this new lighting have not yet taken any steps to assist with the installation funding.

14. **Date of the next meeting: 7.30pm on Tuesday, 2<sup>nd</sup> September 2025.**

**Actions:** See **marked** through the Minutes above.

The meeting closed at 9.10pm.